

**CENTRE FOR ENVIRONMENTAL DATA AND RECORDING  
(CEDaR)**

**MARINE INFORMATION REQUEST FORM**

Name:	<b>Jane Smith</b>		
Organisation:	<b>Environmental Consultancy</b>		
Address:	<b>The Terrace, Little Village-by-Sea, County Down</b>		
Telephone no.:	<b>028 8045 8765</b>	Fax:	
Email:	<b>jane.smith@envcons.com</b>		

<b>QUERY DETAILS</b>			
Site name:	<b>middle of nowhere in the sea</b>		
Lat./Long. or Grid reference:	<b>54° 25'N 05° 35'W J5555</b>		
<b>PLEASE ATTACH MAP SHOWING THE SITE BOUNDARY</b>			
Area/boundary(s) of search:	<b>within 2km of site - map attached showing boundary of area of interest</b>		
Data requirements:	Full species list:	<input checked="" type="checkbox"/>	
	or Named species (please list below):	<input type="checkbox"/>	
Named species:			
Other details required:			

<b>USE FOR ENQUIRY DATA</b>			
Education:	<input type="checkbox"/>	Land Management:	<input type="checkbox"/>
Research:	<input type="checkbox"/>	Environmental Impact Assessment:	<input checked="" type="checkbox"/>
Conservation:	<input type="checkbox"/>	Planning application:	<input type="checkbox"/>
Other:			

**Continued overleaf**

## DATA REPORT

Information supplied would normally include:

Survey, Event, Location, Species name; Lat./Long. and/or grid ref.; date; recorder(s); Location & Event descriptions, Depth

Other information requirements:

**NONE**

FORMAT supplied for report of data is normally: *Excel* (Marine Recorder) and/or *Word* (Ulster Museum Marine database)

### If permission is granted to release data, I/we understand the following:

- Data supplied by CEDaR are free. However, a charge *may* be made to cover the time and costs for the data search and presentation. No charge is made if there are no records available.
- If no records are available on the CEDaR databases, this does not necessarily indicate an absence of records for a given area or species.
- CEDaR, Ulster Museum disclaim responsibility for the accuracy of the data. The data are only likely to be accurate for the day on which they were collected, and you are advised to verify the data supplied.
- Data are released with the understanding that CEDaR and the originators of the records are acknowledged in all uses of these data.
- Data supplied by CEDaR will not be used for any purpose other than that stated above, nor communicated to any person other than those directly involved.
- CEDaR will be provided, upon request, a copy of relevant sections of any report resulting from this information request.
- CEDaR will respond to you concerning your request within seven working days.

Signed:   **Jane Smith**  

Date:   **14<sup>th</sup> January 2009**  

**PLEASE EMAIL OR POST THIS FORM TO CEDaR STAFF,  
MARKED 'INFORMATION REQUEST'**

*Email:* [Cedar.info@nmni.com](mailto:Cedar.info@nmni.com)

*Telephone:* 028 9039 5257    *Fax:* 028 9039 5004

CEDaR, Ulster Museum  
National Museums NI  
153 Bangor Road  
CULTRA  
Co Down BT18 0EU

### OFFICE USE ONLY

MEMBER OF STAFF   **Dr Julia Nunn**  

DATE RECEIVED   **14<sup>th</sup> January 2009**  

DATE ANSWERED   **15<sup>th</sup> January 2009**  

REQUEST NUMBER:   **4500**  

CHARGE:

No

Yes

Amount

  **£xxx**