

Destructive and/or invasive analysis

Letter of Agreement between National Museums Northern Ireland (NMNI)

and

XXXX, ABC University

To be completed by the NMNI curator responsible:

Name	
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A research plan has been submitted to the Ulster Museum Yes No

Is a Supervisor signature required? Yes No

To be completed by the researcher:

Name of researcher	
Position	
Department	
Name of Supervisor (if applicable)	
Title of research project	
Brief description of material to be analysed	
Nature of analysis to be undertaken	
Name of analyst/company	

Terms and Conditions

This agreement allows XXXXXXXXXXXXXXXXXXXX to take samples from specimens listed in Appendix A and to conduct destructive analysis on said samples.

Permission for this analysis is given on condition that:-

1. While in possession of the borrowing institution, objects/samples are the responsibility of the named researcher

2. Objects/samples must be kept in a safe, secure and suitable environment.
3. The researcher must ensure that access is restricted to persons involved in the research project
4. Any labels must be kept with the objects/samples. Any taxonomic changes or re-identifications must be notified to NMNI
5. The borrowing institution undertakes that no copies, casts or moulds will be made of the objects/samples, directly or indirectly, by electronic means or otherwise without the prior written consent of NMNI
6. Any unused material or material resulting from preparation remains the property of NMNI and must be returned to NMNI no later than 3 months after the analysis procedure is completed, together with an account of the process. Please ensure all persons/laboratories conducting analysis are aware material belongs to NMNI and must be returned to NMNI.
7. The results of any analysis, documented with specimen numbers, must be given to NMNI no later than 3 months after the analysis is completed
8. Publications (including catalogues) that refer to the research material must acknowledge NMNI's role by name and be in a form agreed in writing by NMNI. A copy of any such publication must be sent to NMNI.
9. NMNI will be free to use the results of the analysis after a year has passed from the receipt of the analytical report(s)
10. Reproduction, by the researcher, of photographs or drawings of the research material will require the written permission of National Museums Northern Ireland. Photography will be allowed provided National Museums Northern Ireland copyright is not infringed.
11. National Museums Northern Ireland reserves the right to withdraw all or part of the research material and permission for its use if this agreement is breached in any particular.

Signed		Date	
Signed		Date	
	Supervisor (if applicable)		
Signed		Date	